

COIUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA
PRAJNAPITHA:SAMANTAPUR:BHUBANESWAR-13.

No. 12038 /CHSE. Dt. 04.12.2015
E G I
359/2014

From :

The Secretary,
CHSE, Odisha, Bhubaneswar.

To

The Deputy Secretary,
Zone Offices, CHSE. Odisha of Baripada, Sambalpur and Berhampur.

Sub: Deposit of fees and submission of various documents in Zone Office.

Sir,

I am directed to inform you on the subject cited above, the Colleges under the jurisdiction of various zones are frequently approaching the Head Office for deposit of various fees pertaining to the Council and issue of clearance. It is therefore, brought to the notice of all concerned that all types of fees (Sports, Cultural, Certificates and other documents etc.) the Colleges are to deposit in their respective zone offices and necessary clearance there of shall be issued at the zone office only.

The Zone Offices are directed to receive the receipts from Colleges towards deposit of fees and transmit the same to the Head Office immediately.

Further, the zone offices are requested to receive all undistributed Certificates from the Colleges and deposit the same in the Head Office periodically.

Sd/-GR Mohanty,
Secretary.

Memo No. 12039/CHSE. Dt. 04.12.2015
Copy forwarded to all Officers/Section Heads/Zone Offices for information and necessary action.

by
9/12/15
Secretary.

Memo No. 12040/CHSE. Dt. 04.12.2015
Copy forwarded to all Colleges affiliated/Recognised by the Council for information and necessary action.

by
9/12/15
Secretary.