

**COUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA**  
**PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13**

**TENDER CALL NOTICE**

Bhubaneswar, dated the 9<sup>th</sup> Nov, 2015.

NO.PPS-8/15/10948/CHSE/ Sealed tenders are hereby invited from intending paper mills/waste paper dealers, registered under VAT to carry out waste paper business, having up-to-date VAT clearance certificate and Income Tax Permanent Account number to purchase the stock of used answer books and waste papers of the Council only for the purpose of pulp making-paper recycling .The approximate quantity of the stock as well as off-set price of the respective items are given below.

| <u>Sl.No.</u> | <u>Item</u>       | <u>Appx.Qty. of stock</u> | <u>Offset-Price (PMT)</u> |
|---------------|-------------------|---------------------------|---------------------------|
| 01            | Used answer books | 136 MT                    | Rs.14,000/-               |
| 02            | Waste paper       | 10 MT                     | Rs.10,500/-               |

The last date and time of submission of tender is **30.11.2015** which shall be opened on same day at 3.00 PM in presence of tenderers present if any.

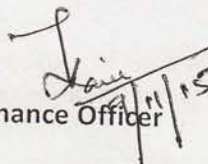
The details tender documents along with terms and condition of tender, prescribed tender paper format etc. can be downloaded from the Website [www.chseodisha.nic.in](http://www.chseodisha.nic.in).

The Council reserves the right to reject any or all tenders without assigning any reasons thereof.

By Order of the Chairman  
Sd/-K.K Naik,  
Finance Officer

Memo No. **10949 (4)** / CHSE(O) Dt.**09.11.2015**

01. Copy forwarded to the Director, NIC, Bhubaneswar for information and necessary action with a request to kindly upload this tender call notice along with it's enclosure(Total FOUR pages)in above cited website for public information.
02. Copy forwarded to M/S\_\_\_\_\_ for information and necessary action.
03. Copy forwarded to all Officers/Sections/Notice Board of the Council for information and necessary action.

  
Finance Officer

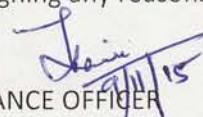
# COUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA

PLOT NO.C/2, SAMANTAPUR, BHUBANESWAR-751013.

## TERMS AND CONDITION FOR SALE OF STOCK OF USED ANSWER BOOKS AND WASTE PAPER OF THE COUNCIL

01. Tender Call Notice No.10948 /Date. 09.11.2015
02. Last date and submission of tender: 30.11.2015 by 2.00 PM
03. Date of opening of tenders: 30.11.2015 at 3.00 PM
04. Place of opening of tenders: **Office Chamber of the Secretary,  
CHSE,Odisha,Bhubaneswar-13.**
05. Address of submission of tender **Secretary, CHSE, Odisha,C/2, Prajnapitha,  
Samantapur, Bhubaneswar-13.**
06. Mode of submission of tender (A) In a sealed cover super scribing the cover in Bold capital letters "TENDER FOR SALE OF USED ANSWER BOOKS & WASTE PAPERS OF THE COUNCIL.  
(B) Tender can be submitted by Regd.Post/Speed Post/Courier or can be dropped in tender box Kept in Office chamber of the Secretary,CHSE., Odisha,Bhubaneswar-13.
07. Cost of tender paper (a) Rs.1000/- (Rupees one thousand)only to be Deposited at any nationalized Bank in shape of Demand Draft drawn in favour of "FINANCE OFFICER,CHSE,ODISHA,BHUBANESWAR"PAYABLE AT BHUBANESWAR.  
(b) The Demand Draft amounting to Rs. 1000/- must be enclosed with the Tender.  
(c) This deposit is non- refundable.
08. Earnest Money Deposit (a) Rs. 40,000/- (Rupees forty thousand)only to be deposited in shape of Demand Draft drawn in favour of "FINANCE OFFICER,CHSE,ODISHA,BHUBANESWAR" PAYABLE AT BHUBANESWAR.  
(b) The demand draft amount to Rs. 40,000/-must be enclosed with the Tender.  
(c) This deposit is refundable to unsuccessful tender as as quick as the tender process is finalized/completed.  
(d) This deposit in respect of successful tenderer shall be retained as SECURITY DEPOSIT which may be refunded on successful completion of lifting/purchase of whole stock of papers.
09. Tentative date of placement of / lifting Order . by 05.12.2015
01. Time allowed to deposit of entire cost of of the stock in advance within 5 days by 11.12.2015
02. Time allowed to complete the lifting of the stock. within 10 days by 24.12.2015
12. The tenderer shall have to furnish an undertaking to the effect that the stock of used answer books and waste papers of the Council to be purchased/lifted will be sent to the paper mill/factory for pulp making-paper recycling purpose only and shall not be used/disposed off in any other manner.
13. The successful tenderer shall not be allowed to use the stock of used answer books and waste papers of the Council to be purchased/lifted for any purpose other than pulp making paper recycling purpose.
14. Any deviation detected in use of stock of used answer books and waste papers to be lifted/purchased by successful tenderer other than pulp making paper recycling purpose shall entail action as per law and breach of contract.

15. Tenderers are required to submit self attested copy of VAT Regn. certificate valid VAT clearance certificate, copy of Income Tax permanent account number, tender fees, EMD undertaking as specified in clause-12 above along with the tender failing which tender shall be rejected outrightly.
16. Tenderers are required to quote their rate per Metric Ton excluding VAT of each item in the prescribed proforma attached to this tender schedule failing which tender shall be rejected. VAT at the applicable rate shall be collected by the Council.
17. If the successful tenderer produce the evidence of deposit of advance VAT at the applicable rate on the afore mentioned entire stock of used Answer book and Waste Papers to the satisfaction of the authority of the Council, VAT shall not be collected again by the Council.
18. Tenderers quoting multiple rates or rates with any conditions shall not be entertained and shall be rejected.
19. Successful tenderer is required to deposit entire cost of the stock of used answer books and waste papers at their offered rate in advance in shape of Demand Draft drawn in favour of "FINANCE OFFICER, CHSE, ODISHA, BHUBANESWAR" PAYABLE AT BHUBANESWAR within FIVE DAYS of receipt of intimation/sale order from the Council. In case failed to deposit the entire amount in one installment within stipulated five days in such case sale offer shall stand cancelled without further intimation and EMD amounting to Rs. 40,000/- shall be forfeited.
20. The successful tenderer is required to lift the stock of used answer books and waste papers of the Council within subsequent TEN DAYS of deposit of entire amount in advance. In case failed to complete the lifting within stipulated TEN DAYS in such case ground rent @ 1% per ton per day for unlifted quantity of stock shall be charged/realized from the amount deposited in advance besides forfeiture of EMD.
21. The cost of lifting i.e. all labourers, arrangement of trucks etc. for lifting and transportation from CHSE godwon shall to be organized by the successful tenderer on their own cost, the process of which shall be done during Office hours only. Any damage to Council property during movement of trucks shall be borne by the successful tenderer.
22. The weighment of unloaded and loaded trucks will be made in two registered weigh bridges during Office hours only in presence of authorized Officers of the Council so as to determine the quantity of used answer books and waste papers loaded/lifted. The cost towards weighment of trucks in two weigh bridges shall be borne by the successful tenderer.
23. The Council shall not held any responsibility in case of market price of used answer books and waste papers goes down during the process of transaction/lifting.
24. Tenderers may inspect the stock of used answer books and waste papers to be sold before submitting their tender on any working day with prior appointment.
25. Any clarification required may be obtained before submission of tender.
26. Each item of the tender shall be dealt with separately and each item may be disposed off to different tenderer, if necessary.
27. Lifting of waste papers shall be allowed after completion of lifting of used answer books.
28. The quantity mentioned in this tender is not actual which may increase or decrease.
29. The validity of rate is upto completion of lifting of present stock. However, validity of this rate may be extended upto one year from the date of issue of work/sale order provided both the parties are agreed to.
30. The jurisdiction for all kinds of legal disputes will be BHUBANESWAR. However, in case any dispute arising in course of transaction of business the decision of the authority higher to the Chairman, CHSE, Odisha shall final and binding on the part of the Council as well as successful tenderer.
31. The Council reserves the right to cancel all or part or any tender without assigning any reasons thereof.

  
FINANCE OFFICER

All the conditions maintained from SL.No.01 to 31 are acceptable to me/us.

FULL SIGNATURE WITH DATE  
& SEAL OF TENDERER.

*(Please enclose the terms and condition papers duly signed in each page along with the tender. In the event tenderer is not agreed to above terms & condition of tender in such case tenderers are advised not to participate in tender process).*

COUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA  
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-751013

PRESCRIBED TENDER PAPER PROFORMA TO QUOTE THE RATE TO PURCHASE THE STOCK OF USED ANSWER  
BOOKS & WASTE PAPERS OF THE COUNCIL.

1. Name of the paper mill/waste paper dealer : \_\_\_\_\_
2. Full address for correspondence : \_\_\_\_\_  
\_\_\_\_\_
3. E-Mail ID : \_\_\_\_\_
4. Telephone No. Landline : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_
5. FAX No. : \_\_\_\_\_
6. Details of deposit of cost of tender paper : D.D.No. \_\_\_\_\_ Dt. \_\_\_\_\_  
Amount Rs.1000/-  
Name of the drawee Bank & Branch  
: \_\_\_\_\_
7. Details of EMD : D.D.No. \_\_\_\_\_ Dt. \_\_\_\_\_  
Amount Rs.40,000/-  
Name of the drawee Bank & Branch  
: \_\_\_\_\_
8. VAT Regn. No. ( enclose self attested  
VAT Regn. Certificate and upto date  
VAT clearanace Certificate). : \_\_\_\_\_
9. IT PAN (Enclose self attested copy of PAN) : \_\_\_\_\_
10. Whether undertaking to use the entire stock of used : **YES** / **NO**  
Answer books & waste papers for pulp-paper  
Recycling purpose attached ?
11. (a) I/We have read the terms & condition of the tender and accepted the same in toto, a copy of which  
duly signed by me/us enclosed herewith.

Contd.....2/-

( 2 )

(b) I/We have quoted my/our following highest rate keeping in view all these conditions forming part of the tender enquiry.

( c ) I/We undertake to deposit the value of 136 M.T. of used answer books and 10 M.T. of waste papers within five days of receipt of intimation/sale order in one installment and complete the lifting within subsequent TEN DAYS, in case my/our rate is accepted to the Council.

| Sl.No. | ITEM              | RATE PER M.T.(EXCLUDING VAT)      |
|--------|-------------------|-----------------------------------|
| 01     | USED ANSWER BOOKS | IN FIGURE _____<br>IN WORDS _____ |
| 02     | WASTE PAPERS      | IN FIGURE _____<br>IN WORDS _____ |

(NO CORRECTION/OVER WRITING IS ALLOWED IN CASE OF CORRECTION/OVER WRITING TENDER PAPER SHALL NOT BE ACCEPTED)

^ FULL SIGNATURE WITH DATE  
& SEAL OF TENDERER.