

**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13.**

TENDER CALL NOTICE

Bhubaneswar, dated the 28th November, 2023.

No. PPS/06/23/6734/CHSE(O), Sealed tender are hereby invited from the intending paper mills/waste paper dealers, registered under the GST Act to carry out waste paper business and having Income Tax Permanent Account Number, to purchase the stock of used answer books and waste papers of the Council only for the purpose of pulp making paper recycling. The approximate quantity of stock as well as up-set price of the respective items is given below:

Sl. No.	Items to be disposed-off	Approximate Quantity of Stock	Up-Set Price per M.T.
01.	Used Answer Books	120 MT	Rs. 38,000/-
02.	Waste Paper	15 MT	Rs. 35,000/-

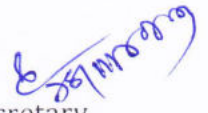
All tender application will be received through Regd. Post/Speed Post only which must be reached on or before **15.12.2023 at 02.00 PM** to the undersigned and the same shall be opened on date **15.12.2023 at 03.00 PM** in presence of the tenderers present if any. The detail tender documents along with the terms and conditions, tender format, etc., can be downloaded from the Council website, i.e. www.chseodisha.nic.in. Council reserves the right to reject any or all tenders without assigning any reason thereof.

NB: The bidders participate in this tender process, shall not deposited the EMD of Rs. 50,000/- if they have already been deposited the amount in the last tender call notice No.5927 dt.20.10.23.

By order of the Chairman,
Sd/-
Secretary

Memo No. 6735/CHSE. Date 28.11.2023 /

01. Copy forwarded to the Director, NIC, Bhubaneswar for information and necessary action with a request to kindly upload this tender call notice along with its enclosures (four pages) in the Council website for public information.
02. Copy forwarded to All Officers/All Sections/All Zone Offices, CHSE/Notice Board of the Council for information and necessary action.


Secretary

**COUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA
PRAJNAPITHA:SAMANTAPUR:BHUBANESWAR-13.**

TERMS AND CONDITIONS FOR SALE OF STOCK OF USED ANSWER BOOKS AND WASTE PAPERS

01. Sealed tender, in the prescribed tender Proforma along with non-refundable tender fees of Rs. 1,000/- (Rupees One Thousand)only and Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees Fifty Thousand) only in shape of Bank Draft in favour of " FINANCE OFFICER, CHSE, ODISHA " drawn in any Nationalized Bank and payable at Bhubaneswar must be submitted super scribing " TENDER FOR PURCHASE OF USED ANSWER BOOKS AND WASTE PAPERS OF THE COUNCIL " addressed to the Secretary, Council of Higher Secondary Education, Odisha, Bhubaneswar.
02. All Tender applications will be received through Registered post/Speed post only which must be reached on or before **15.12.2023 at 02.00 PM** and the same shall be opened in the Conference Hall of the CHSE on date **15.12.2023 at 03.00 PM**.
03. Council shall not in any way responsible for any postal delay in receipt of the Tender applications.
04. Tender received beyond the schedule date and time as well as tender without supporting documents tender fee and EMD shall not be considered and out rightly be rejected.
05. Tenderers are required to submit self attested copy of the GST Registration Certificate, Income Tax, Permanent account Number (PAN), Aadhar card. Undertaking, etc., along with the tender failing which tender shall not be considered.
06. The successful tenderer shall not be allowed to use the stock of used answer books and waste papers of the Council to be purchased/lifted for any purpose other than pulp making/paper recycling purpose.
07. The Tenderer shall have to furnish an undertaking to the effect that the stock of used answer books and waste papers of the Council to be purchased/lifted shall be sent to the paper mill/factory for pulp making-paper recycling purpose only and shall not be used/disposed off in any other manner. The tender without supporting undertaking to the above effect shall not be considered and out rightly be rejected.
08. Any deviation detected in use stock of used answer books and waste papers to be lifted/purchased by successful tenderer other than pulp making/paper recycling purpose shall entail action by treating it as breach of contract.
09. Tenderers are required to quote their rate per Metric Ton inclusive of all taxes. Tenderers quoting multiple rates or rates with any conditions or any conditional bid shall not be entertained and shall be out rightly rejected.
10. Successful tenderer is required to deposit the entire cost of the stock of used answer books and waste papers at the finalized rate, in advance, through RTGS/NEFT to the Current Account Number 626001010050030 of Union Bank of India, Samantapur, Bhubaneswar - 751013 in the name of Finance Officer, CHSE, Odisha (IFSC Code UBIN0562602) or in shape of Demand Draft drawn in favour of " FINANCE OFFICER, CHSE, ODISHA, BHUBANESWAR " PAYABLE AT Bhubaneswar within SEVEN DAYS of receipt of intimation/sale order from the Council. In case of failure to deposit the entire amount in one installment within stipulated period of five days, sale offer shall be cancelled without further intimation and the EMD amount shall be forfeited.



11. The Successful tenderer is required to lift the stock of approximately **120 MT** of used answer books and approximately **15 MT** of waste papers from the Council premises at Bhubaneswar. The lifting process should be completed within seven subsequent working days of deposit of the advance amount. In case of failure to complete the lifting in stipulated period of seven days, ground rent @ Rs. 1% per Ton per day for un-lifted quantity of stock shall be charged/realized from the amount deposited in advance besides forfeiture of EMD.
12. The weighment of empty and loaded trucks will be made in two registered weigh bridges during office hours only in presence of authorized officers of the Council, so as to determine the quantity of used answer books and waste papers loaded/lifted. The cost towards weighment of trucks in two weight bridges shall be borne by the successful tender.
13. The Council shall not be held responsible, in any way if the market price of used answer books and waste papers goes down during the process of transaction/lifting.
14. Tenderers may inspect the stock of used answer books and waste papers to be sold before submitting their tender on any working days with prior appointment.
15. Any clarification required may be obtained from the Council before submission of tender.
16. Each item of the tender shall be dealt with separately and each item may be disposed of to different tenderer, if necessary.
17. Lifting of waste papers shall be allowed after completion of lifting of used answer books.
18. The quantity mentioned in this tender notification is tentative and the actual quantity may increase or decrease in course of lifting.
19. The validity of rate is effective from issue of sale order up-to-completion of the lifting of present stock. However, validity of this rate may be extended up-to one year from the date of issue of work/sale order provided both the parties agreed to if Prevailing taxes and duties, if any levied by Government shall be borne by the tender.
20. The jurisdiction for all kinds of legal disputes shall be at Bhubaneswar. However, in case any dispute arising in course of transaction of business the decision of the higher authority, Chairman, CHSE, Odisha shall be final and binding on the part of the Council as well as successful tenderer.
21. Self signed copy of the above terms and conditions in each page to the effect of acceptance to the terms and conditions of this tender notification shall be submitted along with the tender, failing which tender shall not be considered and rejected.
22. The Council reserves the right to reject any or all tenders without assigning any reasons thereof and also can relax any of the provisions of terms and conditions for ensuring timely completion of the work.



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APPLICATION FORMAT (TENDER PROFORMMA)

(No Correction of overwriting is allowed in the Tender Proforma)

01. Name of the Paper mill/waste paper dealer : _____
02. Full address of the Tenderer for Correspondence : _____
03. E-mail id : _____
04. Telephone No.(Land line No.) : _____
(Mobile No.) : _____
05. Details of deposit of tender Fees of Rs. 1000/- : DD No. _____ Dt. _____
Name of the drawee Bank & Branch. : _____
06. Details deposit of the EMD of Rs. 50,000/- : _____
(Name of the Drawee Bank & Branch) : _____
07. GST Registration No. : _____
(enclose self attested copy of the GST registration Certificate) : _____
08. IT PAN (enclosed self attested copy of the PAN) : _____
09. Aadhar card no.(enclose self attested copy of the Aadhar card). : _____
10. Whether undertaking to use the entire stock of Used Answer Books & Waste papers for pulp Making/paper Recycling purpose attached ? : _____ YES/NO _____
11. Whether self signed copy of the terms and conditions of the notification in each page to the effect of acceptance to the terms and conditions of this tender Notification attached.
12. Rate per Metric Ton :

Sl. No.	ITEM	RATE Per M.T. (Excluding GST)
01.	USED ANSWER BOOKS	N FIGURE _____ IN WORDS _____
02.	WASTE PAPER	IN FIGURE _____ IN WORDS _____

I/We undertake to deposit the entire value of **120 MT** of used answer books and **15 MT** of waste paper within Seven days of receipt of intimation/sale order in one installment and complete the lifting within subsequent Seven Days, in case of award of the tender/work by the Council, Further, I declare that the above quoted rate is inclusive of all taxes and in consideration of all the terms and conditions in the letter tender Notification No. 6734 of the Council.

Full signature with date
& Seal of Tenderer.

(Handwritten signature and date)