



**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA  
PRAINAPITHA, SAMANTAPUR, BHUBANESWAR-13**

No. DE/10/2023/ 3809 /CHSE (O)/Dt. 03.10.24,

**NOTIFICATION**

**BRIEF GUIDELINE & TIMELINE FOR CLASS-XI CORRESPONDENCE COURSE E-ADMISSION  
FOR THE SESSION 2024-25 ON SAMS**

Admission into 1<sup>st</sup> year Correspondence Courses of CHSE in Arts & Commerce stream will be done online only on project SAMS for the session 2024-25. For more information on this you can visit the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)"

**The following guidelines will be followed during the Correspondence Courses e-Admission.**

1. Applicants need to register themselves in the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)" by using their mobile number & e-mail address. They can then go to the online application link inside the student log-in and apply.
2. While filling up the Common Application Form (CAF), applicants will have to fill in the details required, such as personal details, address and details of marks secured in 10<sup>th</sup> Board Examination, stream & subject choice, Examination Centre choice etc.
3. The applicants will have to complete the application form & take a printout, make "payment through online payment gateway" of CAF fee. The list of H. S. Schools & Examination Centres for Correspondence Course is mentioned in the Common Prospectus (CP). All other processes of admission will be done as per the Common Prospectus (CP) issued for Correspondence Course admission available in the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)"
4. There will be no reservation or weightage considered for the Correspondence Course admission.
5. Applicants will be intimated about their admission, reporting time and place through SMS & in their SAMS log-in. Intimation will also be generated in the applicant's log-in.
6. The fees structure for Correspondence Course admission will be as follows.
  - (i) Admission Fee:- INR 3200/- for students passing from BSE, Odisha.
  - (ii) Admission Fee:- INR 3220/- for students passing from other Boards.

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7. Admission related activities will be carried out as per the following mentioned timeline.

e-Admission Schedule for 1 <sup>st</sup> year Correspondence Course of CHSE		
Sl No.	Activities	Date Lines
a)	Availability of Online Common Application Form (CAF) in the S&ME Department website <a href="http://www.samsodisha.gov.in">www.samsodisha.gov.in</a> for <b>Correspondence Course Admission.</b>	17.10.2024 (11:00 a.m.)
b)	Last date of applying online CAF through " <a href="http://www.samsodisha.gov.in">www.samsodisha.gov.in</a> "	05.11.2024 (11:50 p.m.)
c)	Publishing of the list of selected applicants	12.11.2024 (2.00 p.m.)
d)	Deposit of Admission fee through SB Collect & admission and error correction at concerned Higher Secondary School & Examination Centre with relevant documents as per the date mentioned in the Intimation Letter.	13.11.2024(11:00 a.m.) to 22.11.2024 (4.00 p.m.)
e)	Updation of admission data of the students in the SAMS e-space by the admission Higher Secondary School & Examination Centre	13.11.24 to 25.11. 24 (4:00 p.m.)

**For more details, please contact Sanjog Helpline(Toll Free) No. 155335,1800-345-6770**


Changes to the dateline (if occurs) will be notified in the newspapers & website as well.

By Order of the Chairman

  
Secretary  
21/10/24

Memo No. 3810 / CHSE/Dt. 03.10.24

Copy forwarded to the P.S. to the Commissioner cum Secretary, School & Mass Education, Odisha, Bhubaneswar for kind information of the Commissioner cum Secretary.

  
Secretary  
21/10/24

Memo No. 3811 / CHSE/Dt. 03.10.24

Copy forwarded to the Director, Higher Secondary Education, Odisha, Bhubaneswar for Information and necessary action.

  
Secretary  
21/10/24

Memo No. 3812 / CHSE/Dt. 03.10.24

Copy forwarded to all Officers/all Sections/Deputy Secretaries of Baripada, Berhampur & Sambalpur zone/ Deputy Secretary, CHSE, Head Office/Notice Board for information and necessary action.

  
Secretary  
21/10/24



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Memo No. 3813 / CHSE/Dt. 03.10.24

Copy forwarded to the General Manager, OCAC, Acharyavihar, Bhubaneswar for information and necessary action.

1. He is requested to send admission update to the registered Mobile No. of students through SMS & e-Mail in the entire admission process.
2. Necessary steps may be taken to allow the students to opt only the subjects meant for Correspondence Course, available in the H.S. Schools for which they are exercising option to take admission.

Secretary  
31/10/24

Memo No. 3814 / CHSE/Dt. 03.10.24

Copy forwarded to the Director, NIC, Govt. of India, Bhubaneswar with a request to up load this notification in the Council website i.e. [www.chseodisha.nic.in](http://www.chseodisha.nic.in) for information of all concerned.

Secretary  
31/10/24

Memo No. 3815 /CHSE. Dt. 03.10.24

Copy forwarded to the Finance Officer, CHSE(O), Bhubaneswar for information & necessary action. He is requested to communicate to the Branch Manager, SBI, IRC Village, Nayapalli, Bhubaneswar for activation of S.B. Collect mode "Correspondence Class XI admission 2024-25" as per schedule for remittance of fees by the students.

Secretary  
31/10/24

Memo No. 3816 / CHSE/Dt. 03.10.24

Copy forwarded to the Branch Manager, SBI, IRC Village, Nayapalli, Bhubaneswar for information & necessary action. He is requested to take suitable steps for activation of S.B. Collect mode "Correspondence Class XI admission 2024-25" as per schedule for remittance of fees by the students.

(i) Students passing from BSE (O)- Rs. 3200/-

(ii) Students passing from Other Board- Rs. 3220/-

Secretary  
31/10/24

Memo No. 3817 / CHSE/Dt. 03.10.24

Copy forwarded to H.S. Schools & Examination Centres (600 Nos.) declared as H. S. Schools & Examination Centres for Correspondence Course of CHSE for information & necessary action.

Secretary  
31/10/24

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