COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
C/2, PRAJNYAPITHA, SAMANTAPUR, BHUBANESWATR-751013

NOTIFICATION

No. EC-III-13/23/_____1852_____/CHSE (O). Dt. ___23.05.25___

RE-CHECKING/RE-ADDITION OF MARKS FOR THE ANNUAL HIGHER SECONDARY EXAMINATION-2025

SCIENCE, COMMERCE, ARTS AND VOCATIONAL STREAM

> ❖ **COMMENCEMENT OF SUBMISSION OF ONLINE APPLICATION: 30.05.2025.**
> ❖ **LAST DATE OF SUBMISSION OF ONLINE APPLICATION: 13.06.2025.**
> ❖ **PROVIDING LINK FOR DOWNLOADING & LODGING COMPLAINT IN CASE OF ONLINE EVALUATED SCRIPTS: 04.06.2025 TO 18.06.2025.**

1. Desirous candidates of science, Commerce, Arts and Vocational Streams of Annual H.S. Examination,2025 are hereby informed to apply online for rechecking/re-addition of marks in any of the subject(s)/paper(s) through www.onlinesbi.sbi from **30.05.2025** to **13.06.2025** (midnight) following due procedure as outlined below. Students who have been booked under MP(Malpractice) and whose result has been withheld or declared invalid are not eligible to apply for re-checking/re-addition of marks.

2. For information of all concerned, the <u>mode of valuation adopted for different papers/subject in different streams</u> are as mentioned below:

   a) <u>Online Valuation:</u>
      i) **Science and Commerce Streams:** All theory (T1) papers <u>except vocational trade papers, Integrated vocational subjects and MIL(Bengali).</u>
      ii) **Arts Stream:** Theory(T1) papers of mathematics, Information Technology (IT), Geography, Statistics, MIL(Hindi), MIL(Urdu), MIL(Sanskrit) and MIL (Telugu).

   b) <u>Offline Valuation:</u>
      i) MIL(Bengali) of all stream.
      ii) **Arts Stream:** All Theory papers. (except those mentioned at a(ii) above)
      iii) **All Vocational Stream Papers:** [MIL-O, MIL-H, MIL-URDU, MIL-TELUGU, MIL-ALT.ENG, ENGLISH, BFC (HISTORY, POL. SC., ECO, PHY, CHE, BIO, MATH etc.) and all trade papers]
      iv) **Practical Papers(P1)** of all science, commerce and Arts Subjects.

   N.B.- There is no re-checking of Project Papers and Internal Subjects.

Candidates who are desirous of applying for re-checking/re-addition of marks are advised to choose their correct stream and paper from the underline dropdown menu of the respective Online Challan form.

N.B. Two separate challan have been configured in SB Collect: one challan is for Arts, Commerce and Science stream and another challan is for Vocational Stream only.

3. MODE OF GETTING VALUED ANSWER SCRIPTS:
(A) ANSWER SCRIPTS VALUED IN ON-LINE MODE

i) A Student who applied for re-checking/re-addition of marks in any paper(s) shall be provided with an **SMS alert** to the **Mobile Number** and a link to the **Mail Id** provided by the student to download his/her scanned copy of valued answer scripts along with statement of marks. The link for on screen evaluated subjects will be provided in between **04.06.2025 to 18.06.2025.**

ii) The student has to **download** the **scanned copy of valued answer script** along with **score sheet** containing statement of marks for each subject/paper applied.

iii) **No photocopy/hardcopy of such answer scripts shall be provided by the Council.**

iv) **IMPORTANT NOTE**

    (a) Any Student who does not receive the link by **dt. 18.06.2025** or faces any problem in downloading answer scripts is required to bring it to the Notice of the Controller of Examinations by **21.06.2025** positively through the e-mail: coechserecheck@gmail.com with the scanned copy of SB-e-collect receipt , Roll No, Mobile No and Valid E-Mail ID of the student, **falling which no complain will be entertained later under any circumstances.**

    (b) A Particular Mobile Number and E-Mail ID can't be used by more than one candidate. **If so, the application of multiple candidate with same phone number/e-mail id will not be entertained.**

v) Any **grievance** in **respect of any portion(s)** of answer(s) being **left unvalued** (in case of script valued online) should be brought to the notice of the Controller of Examinations by same link provided for downloading scripts by **23.06.2025** without fail.

vi) Just after lodging the complaint, an acknowledgement slip will be generated through the link and the student can take print out of the acknowledgement receipt for the future reference.

    IMPORTANT NOTE

vii) Separate complaint must be lodged for each individual paper.

viii) No complaint shall be received by hand.

(B) ANSWER SCRIPTS VALUED IN OFFLINE MODE:

No link will be provided to the students for downloading answer scripts valued in offline mode. **A candidate will be provided with the photocopy of answer script(s) applied for re-checking on payment of requisite fees in the following manner:**

i) Council will conduct re-addition/re-checking of all valued answer scripts applied for re-checking and publish the result.

ii) The Revised results if any, will be sent to the respective H.S School/ College through SAMS e-space.

iii) Students can get <u>photo copies of rechecked answer scripts</u> after publication of rechecking results, by writing to the Controller of Examinations through coechserecheck@gmail.com within 15 days of publication of re-addition/re-checking results.

iv) Students are advised to visit the Council website frequently for getting updates in connect with re-addition /re-checking.

4. REQUIRMENTS FOR RE-ADDITION/RE-CHECKING:

I. One should have an **active e-mail ID & Mobile Number** for Communication.
Students are advised to have their own e-mail ID instead of providing e-mail ID of Others.

II. **One has to pay Rs. 200/- (Rupees Two Hundred) only per paper (Theory and practical of a subject will be treated as separate papers)** applied for re-addition/re-checking purpose.

III. In Science stream, Biology-I (Botany) and Biology-II (Zoology) are to be treated as separate papers (two papers) for re-checking/re-addition purpose.

IV. One should have UPI, Rupay, Debit Card, Net Banking facility of SBI or any other Bank to deposit the fees. However, one can deposit the requisite fees through cash/cheque by visiting any branch of SBI after going through Point No. 8(viii) of important note.

5. STEPS FOR FEE DEPOSIT AND FILING UP APPLICATION FOR RE-ADDITION/RE-CHECKING:

A Candidate has to follow the following steps sequentially for filling up application for re-checking/re-addition and also deposit the requisite fees.

a. Visit online banking website of SBI by typing https.//www.onlinesbi.sbi in the address bar of the browser, viz, internet explorer.

b. Once the home page appears, click on **"SBI Collect"** tab.

c. Select state Odisha.

d. Select type of institution as "Educational Institutions".

e. Now select Educational Institution name as **"Council of Higher Secondary Education, Odisha".**

f. Select re-checking/re-addition of marks for Arts, Science, Commerce-2025 or Vocational as applicable from among the payment categories from the drop-down window.

g. Enter the total number of papers applied for rechecking/re-addition.

h. Click on "fetch Payment Details".

i. Enter valid e-mail ID, Mobile Number and Name of the student in the space provided.

j. Fill up the Roll Numbers (as mentioned in the Admit Card) correctly in the space.

k. Select stream from the drop down.

l. Select the desired subjects/papers for which re-addition/re-checking of marks is required for theory papers from drop down list.

m. Select "Nil" against rest of the papers.

n. Fill remarks in appropriate space.

o. Fill in the online Challan with required information as asked for select from the Drop-down options wherever available.

p. Number of papers applied for **will be computed depending upon the amount paid and will be processed sequentially from top of the list. Rest will be rejected.**

q. Once required data is filled in, click on "Next".

r.   The system will request you to select the desired payment mode from various options. Please note that the bank charges for various payment mode are also displayed which is to be borne by the remitter. Carefully examine the charges displayed since the charges for different payment mode are different. Select the desired payment mode.

s.   Now the system will guide the remitter through the payment process. once the payment is completed successfully, one e-receipt is generated containing a reference number in PDF format.

t.   Take a print out of e-receipt for future reference. The e-receipt can also be re-generated/re-printed afterwards from "Payment History" link of "SB Collect"

6.   STEPS TO DOWNLOAD THE SCANNED COPY OF ANSSWER SCRIPTS WHICH HAVE BEEN EVALUATED ONLINE:

i.   Soft Copy of the evaluated answer script with result overview/score sheet can be downloaded from the link provided to the applicants e-mail ID.

ii.   On clicking on given link, you will be directed to the log in page.

iii.   Select the Log-in type (Mobile No or E-mail ID) and enter OTP (One Time Password) sent to either E-mail ID or Mobile number based on the Log-in type.

iv.   On successful log in, you will be redirected to the Home Page and Click on "Download Photocopy".

v.   You will be able to see the list of subjects for which photocopy was requested.

vi.   Click on "PDF Download" to download the Copy of the Answer script.

7.   STEPS TO LODGE COMPLAINT AFTER GETTING THE DOWNLOADED COPY OF ANSWER SCRIPT:

If there is any unvalued answer script has been evaluated based on a question of separate set. One or more sub-question of different set missing page, then you may lodge complaint following the steps mentioned below:

i.   Login to your account using the link that was emailed during photocopy request.

ii.   Select the Login type: **Registered Mobile No or Registered Email.**

iii.   **Enter OTP (One Time Password)** sent to your Email Id or Mobile Number and submit.

iv.   On Successful login you will be redirected to the Home Page.

v.   Click on **"QUERY"** icon for the Subject you Wish to Raise Specific complaints.

vi.   Candidate **"query form"** will be displayed.

vii.   Enter the details of the question number clearly (for example: Q. No. 1d or Q. No.4 etc.) which has not been evaluated or has other relevant complaints.

viii.   Click **"POST"** to submit your complaint.

ix.   **"Acknowledgement"** will be sent to registered e-mail Id on successful submission of the complaint.

x.   Click on **"print"** for the copy of the complaint submitted.

8.   IMPORTANT NOTICE:

i.   Students are advised to apply for re-checking/re-addition as early as possible without waiting for the last date to avoid late hour rush. Link will be provided as per the following programme.

Date of Applications	Period for Providing link	Date of lodging complaint
30.05.2025 to 05.06.2025	04.06.2025 to 08.06.2025	06.06.2025 to 12.06.2025
06.06.2025 to 13.06.2025	09.06.2025 to 16.06.2025	11.06.2025 to 18.06.2025

ii. If the candidate is satisfied with the marks awarded, then there is no need for lodging complain for re-addition / re-checking. If no specific complaint is lodged by 18.06.2025 then re-checking/re-addition for that candidate and paper will not be undertaken by the Council.

iii. Adequate care is to be taken by the student while filling the challan in respect of: (a)Name (b) Roll Number(c) Registration Number (d) Mobile No. (e) e-mail ID as asked for in the application form. This information is important to receive the e-receipt subsequent to any successful payment.

iv. Council shall not be held responsible for:

> Not depositing the requisite fees through SB e-Collect by **13.06.2025**.
> Not filling up the required subject(s)/paper(s) at the time of application.
> Not downloading the scanned copies of the answer scripts with result overview sent to their e-mail Id by **18.06.2025**.
> Not lodging complaint regarding non-receipt of link from CHSE and problem in downloading the answer script, if any by **18.06.2025**.
> Non filing the complaint sheet by **18.06.2025** regarding any problem in respect of addition of marks, any portion(s) of answer(s) being left un-valued or any other problem by logging into the same link provided for downloading.
> Providing wrong Roll number/Subject, wrong or invalid Mobile Number and e-mail ID.
> Non adherence to the procedure and date lines specified in this notification.

v. **Under no circumstances complaints regarding re-checking/re-addition shall be entertained after the due date.** There is no provision for refund/adjustment of fees paid for rechecking /re-addition under any circumstances.

vi. *(1) Re-checking/Re-addition of marks in-case of scripts evaluated on-line/onscreen will be restricted to check whether there is any unvalued portion of the answer script and correctness of marks in the marks statement. (2) re-valuation of answer scripts is not permitted.*

vii. <u>*Re-checking/Re-addition of marks in case of scripts evaluated in offline mode will be restricted to re-addition of marks and valuation of unvalued portion. Re-valuation of answer scripts is not permitted.*</u>

viii. <u>*Depositing of cash or Cheque drawn on any SBI by visiting any SBI Branch:*</u>

- *If 'SBI Branch' is selected as payment mode, a Pre-Acknowledgement Payment (PAP) form is generated which contains the relevant details for payment at Branch.*
- *The payer has to take the printout of the PAP form and visit any SBI Branch for payment through Cash or Cheque drawn on SBI Branch.*
- *After the payment is successfully processed by the Branch, the branch will give an acknowledgement of payment on the PAP form.*

> *Now any time the payer may return to 'SB Collect' Link in the home page of www.onlinesbi.sbi for printing the e-receipt from the 'Payment history' link.*
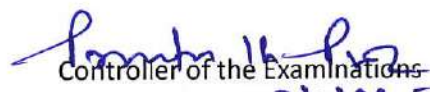
ix. *Quote your Sb Collect Reference Number (DU number) printed on the e-receipt for any future correspondence with CHSE(O).*

x. The candidates are advised to check their e-mail and SMS alert regularly.

On review by the subject expert(s)/examiners, if it is found that the grievance of the applicant deserves for consideration, the result of the re-checking/re-addition shall be communicated to the concerned H.S Schools/Colleges after due approval by the Competent authorities by 15.08.2025 for any queries: 9124223401.

By order of the Chairman

Controller of the Examinations

Memo No._____1853_____/CHSE, Dt._23.05.25____/

Copy forwarded to RTI Commissioner, Odisha for information.

Controller of the Examinations

Memo No._____1854_____/CHSE, Dt._23.05.25____/

Copy forwarded to Private Secretary to the Principal Secretary, School & Mass Education Department, Govt. of Odisha/Director, Higher Secondary Education, Odisha for information.

Controller of the Examinations

Memo No._____1855_____/CHSE, Dt._23.05.25____/

Copy forwarded to the Finance Officer, CHSE, Odisha for information and necessary action.

Controller of the Examinations

Memo No._____1856_____/CHSE, Dt._23.05.25____/

Copy forwarded to All Officers/All Sections/Zonal Officers/Notice Board of CHSE for information and necessary action.

Controller of the Examinations

Memo No._____1857_____/CHSE, Dt._23.05.25____/

Copy forwarded to the Technical Director, NIC, Bhubaneswar to upload this notification in CHSE, Odisha website i.e. "chseodisha.nic.in" by dt. 28.05.2025 for information of all concerned.

Controller of the Examinations

Memo No. 1358 /CHSE, Dt. 28.05.25 /

Copy forwarded to General manager, OCAC, Acharya Vihar, Bhubaneswar, for uploading this notification in SAMS notice for information of the H.S. Schools/Colleges/Students.

Controller of the Examinations
23/5/25

Memo No. 1359 /CHSE, Dt. 28.05.25 /

Copy forwarded to the AGM, SBI, Local H.O., Bhubaneswar /Chief Manager, SBI, I.R.C. Village, Nayapalli, Bhubaneswar for information and necessary action.

Controller of the Examinations
22/5/25

Memo No. 1860 /CHSE, Dt. 28.05.25 /

Copy forwarded to the Principal/Headmaster of all H.S. Schools/Colleges for information and necessary action. They are requested to circulate this notification among the students.

Controller of the Examinations
23/5/25