



COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
C- 2, PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR - 751013

APPLICATION FOR ISSUE OF PRESERVED ORIGINAL CERTIFICATE

(To be filled in by the candidate in CAPITAL LETTERS only)

This application form should be accompanied with two Xerox copies of Mark Sheet.

To
The Secretary
CHSE, Odisha, Bhubaneswar

Sir,

I furnish below particulars about myself and request that my preserved original certificate may kindly be issued in my favour for which an amount of Rs _____ (Rupees _____ only) has been paid vide cash receipt No/ BDR NO _____ Dated _____ which is attached herewith.

1. Name of the Candidate :
 2. Name of the Father :
 3. Name of the Mother :
 4. Examination Roll No. :
 5. Regn. No. of the Candidate :
 6. Name and Year of the Examination in which the candidate has passed (Annual/Instant/2nd H.S. Exams.) :
 7. Name of the Higher Secondary School/ College from which appeared. :
 8. Subjects offered by the candidate in the Examination :
 9. Division :
 10. (a) Compartmental candidate must mention the previous Roll No. (Annual/Instant/2nd H.S. Exams.) :
(b) Subject / Subjects :
 11. Address for Correspondence with PIN No. :
 12. Mobile No.:
- Date :
Place :

Full Signature of the Candidate
Contd. Pg - 2

CERTIFICATE FROM THE HEAD OF INSTITUTIONS

(To be filled in by the concerned college / H.S. School)

Certified that Sri/Smt. _____ bearing Roll

No. _____ Regd. No. _____ has passed the

Examination held in the month of _____ Year _____ and

the particulars furnished by the candidate in the prescribed form have been verified and found correct.

The Certificate bearing Sl. No. _____ issued earlier to this Institution has been

returned vide this Institution Letter No. _____ Date _____ to the Council.

The Candidate has signed in my presence
The Original Certificate may be issued.

Memo No. : _____ Date : _____

Signature of the Principal
(with seal)

(a) _____
Comparison of candidate's trust
mention the previous Roll No.
(Annual/Inst. H.S. Exams.)

(b) _____
Subject / Subjects

(c) _____
Address for Correspondence

(d) _____
with PIN No.

(e) _____
Date

(f) _____
Place

Full Signature of the Candidate