



Voucher No. _____

**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
BHUBANESWAR**

EXAMINATION REMUNERATION BILL

Subject and Paper :
NAME OF ZONE :

Annual/Instant H.S. Examination, 202
Name:

Bank A/C No. _____
IFSC Code No. _____

Designation and Address:

1. For rates of remuneration see overleaf. 2. All claims on the Council shall be submitted within six months from the date of the completion of work. 3. Memoranda of centre Superintendents showing the numbers of answer books sent to you and vouchers of miscellaneous expenses should be attached. 4. Payment made to Government Servant are subject to sanction of Government for accepting such payment. 5. All Payments made are subject to refund in case of excess payment or audit objection as the case may be. 6. Ordinarily payment of remuneration for paper setting is made after examinations are over and the remuneration for examining or scrutinizing papers is paid after publication of the results.

Particulars of Work done	No.	Rate	Amount
1. For setting Question Paper			
2. For examining Answer Books			
3. For re-examining Answer Books (10%-excluding 5% specimens)			
4. For Practical Examination (Chief/External/Internal)			
5. For Oral Examination			
6. For Tabulation Work			
7. Fee as Chief Examiner (Non-Examining/Examining)			
8. Fee as Chairman Member of Board of paper-setters/moderators.			
9. For scrutinization work			
10. For Re addition of Answer Papers			
11. Miscellaneous EXP (Contingency)			
12. Postal Exp. (Receipt No.....)			
13. ForSitting Allowance (Exam/Finance/Executive Committee)			
Total			

Total in Words Rs. _____

Pay Rs. _____

Paise _____

Received Payment

Signature of Claimant
(Affix revenue stamp
if amount exceeds Rs. 5000.00)

Checked and found correct

Counter Signature
[Exam. Wing/Valuation Zone]

D.A./Asst. Clerk

S.O./Zone Officer

Controller/Centre Supervisor/
Zone Supervisor

FOR USE IN
FINANCE WING
(CHSEO)

Pay (Rs.)
By A/C Payee Cheque
Cash

(In words Rupees _____
_____ only)

D.A

S.O.

Finance Officer

Particulars of Work		Rates of Remuneration
1.	Setting of paper including Scheme (Where Time allowed is 3 hrs. or More) (For above 50 marks)	Rs.4000.00
	Setting of paper including Scheme (Where Time allowed is less than 3 hrs.) (For below 50 marks)	Rs.2500.00
2.	Examining an answer book (Theory of 3 hrs. or more duration): (For above 50 marks)	Rs.25.00
	Examining an answer book (Theory of less than 3 hrs. duration): (For below 50 mark)	Rs.18.00
3.	Minimum fee for examining papers:	Rs.200.00
4.	Remuneration to External and Internal examiner (Practical) Per candidate:Rs. 8.00 each	Rs. 8.00
5.	For re-addition of answer scripts (Per Script):	Rs.15.00

REMUNERATION TO CHIEF EXAMINER

THEORY (CHIEF EXAMINER)

1. An "Examining chief examiner" shall get Rs 300/- if assisted by one or two Asst. Examiner and Rs 600/- if assisted by Three to Five Asst. Examiner.
(Note: All the above Chief examiner will be paid on the basis of actual no. of examiners.)
2. A Non-examining Chief Examiner having more than Six (6) Asst. Examiner shall get Rs 1500/-.

TABULATOR/SCRUTINISERS

1. A Scrutinizer (appointed for the theory paper) shall get Rs 2.00 per script.

MISCELLANEOUS/ INCIDENTAL EXPENSES

All other incidental charges in connection with the examination are ordinarily permissible on production of vouchers subject to a maximum of Rs 40/- in case of Non-Examining Chief Examiner, Rs 20/- in case of Examining Chief Examiner and single Examiner and Rs 20/- in case of Asst. Examiner. In absence of voucher, a maximum of Rs 20/- will be paid based on a certificate given by the examiners (all types) to the effect that the amount was actually spent.