



**COUNCIL OF HIGHER SECONDARY EDUCATION: ODISHA**  
**PRAJNAPITHA: SAMANTAPUR: BHUBANESWAR-751013.**

**No.-EC-I/189/2025/ 256 /CHSE(O), Date.-22.01.2026**

From,

Dr. Prasanta Kumar Parida,  
Controller of Examination.

To,

The Principals of all  
Higher Secondary Schools/ Composite Colleges/  
Auto. Colleges/ Govt. up-graded H.S. Schools/  
Govt. Vocational H.S. School/ Self-Financing  
H.S. Schools coming under the CHSE, Odisha.

**Sub:- Up-dation of Mobile No. & e-mail ID of H.S.S through SAMS e-Space.**

Dear Madam/Sir,

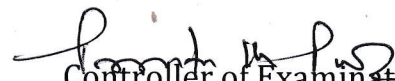
It has come to the notice of the undersigned that a significant number of Principals have not up-dated the Mobile No. of Principal/ Admission In-charge, Data Entry Operator and **e-mail ID** of H.S. School through SAMS e-Space portal even after retirement/ transfer of Principal/Admission In-charge and change of Data Entry Operator.

Various problems are arising while contacting/ communicating with the above personnel over Phone/ sending information/ Notification through **e-mail ID**, especially during the examination period.

In view of the above fact, necessary action may please be taken immediately at your level to up-date valid Mobile No. (WhatsApp) of Principal/ Admission In-charge/Data Entry Operator and **e-mail ID** of H.S. School through SAMS e-space latest by 31.01.2026.

Your kind Co-operation in this regard is highly solicited.

**Yours faithfully,**

  
Controller of Examination  
22/1/26