



**COUNCIL OF HIGHER SECONDARY EDUCATION: ODISHA
PRAJNAPITHA: SAMANTAPUR: BHUBANESWAR-751013.**

No.-EC-I/189/2025/ 256 /CHSE(O), Date.-22.01.2026

From,

Dr. Prasanta Kumar Parida,
Controller of Examination.

To,

The Principals of all
Higher Secondary Schools/ Composite Colleges/
Auto. Colleges/ Govt. up-graded H.S. Schools/
Govt. Vocational H.S. School/ Self-Financing
H.S. Schools coming under the CHSE, Odisha.

Sub:- Up-dation of Mobile No. & e-mail ID of H.S.S through SAMS e-Space.

Dear Madam/Sir,

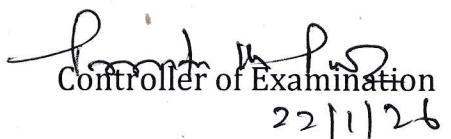
It has come to the notice of the undersigned that a significant number of Principals have not up-dated the Mobile No. of Principal/ Admission In-charge, Data Entry Operator and **e-mail ID** of H.S. School through SAMS e-Space portal even after retirement/ transfer of Principal/Admission In-charge and change of Data Entry Operator.

Various problems are arising while contacting/ communicating with the above personnel over Phone/ sending information/ Notification through **e-mail ID**, especially during the examination period.

In view of the above fact, necessary action may please be taken immediately at your level to up-date valid Mobile No. (WhatsApp) of Principal/ Admission In-charge/Data Entry Operator and **e-mail ID** of H.S. School through SAMS e-space latest by 31.01.2026.

Your kind Co-operation in this regard is highly solicited.

Yours faithfully,


Controller of Examination
22/1/26